

# LOVE146

END CHILD TRAFFICKING AND EXPLOITATION

## Love146 - United States: U.S. Executive Director

Closing Date: 16 Jan 2019  
Starting Date: To be confirmed  
Reference: Love146\_ED\_US  
Contract Type Full time

### About Love146

The Love146 vision is the abolition of child trafficking and exploitation—nothing less. Love146 is an international human rights organization working to end child trafficking and exploitation through survivor care, prevention education, professional training and empowering movement. The trafficking and exploitation of children is one of the darkest stories on our planet, but for Love146 the hope of abolition is a reality. Love146 believes in helping grow the movement of abolition while providing effective, thoughtful solutions. Love146 believes in the power of Love and its ability to affect sustainable change. Love is the foundation of its motivation.

### About the Role

In this newly-created position, the U.S. Executive Director is the leader of the organization's U.S. based operations, located in Connecticut, North Carolina, and Texas. As a mission-driven, strategic, and process-minded leader, they will further develop, oversee and grow Love146's programs, operations and income in the US credibly and effectively. The U.S. Executive Director is the direct report for all U.S. Directors and provides leadership toward the achievement of the vision, mission and program objectives. The U.S. Executive Director reports to the CEO for the first year, and then to the U.S. Board Chair.

### Duties and Responsibilities

#### Program Growth and Organization Management

- Every three years work with the U.S. Directors and the U.S. Board to develop a three- year strategic plan. Once approved by the U.S. Board, provide leadership in the execution.
- Each year, work with the US Directors and the U.S. Board to develop an Annual Plan based on the three year strategic plan and focused on growing programs and income in the U.S.
- Prudently manage resources within budget according to current laws and regulations.
- Seek out new opportunities with Federal and State agencies and others, assessing before recommending engagement.
- Work with U.S. Directors to secure new contracts with Federal and State agencies and others for the provision of care for trafficking survivors and prevention education.
- Work with the U.S. Directors to ensure Love146 can meet staffing and operations and processes needed to fulfil contracts and annual goals.
- Maintain the necessary networks in Federal and State agencies and other areas to sustain organizational visibility and create new funded program opportunities.
- Position the organization so that it is the partner of choice for Federal and State based stakeholders, influencers and decision-makers.
- Act as a public spokesperson for Love146 as needed.
- Ensure fundraising activities are well managed and provide appropriate returns.
- Ensure that targeted grant applications are written and submitted to appropriate foundations, grant-giving organizations and other funders in a timely and professional manner.
- Work with the U.S. board, and the Staff Diversity Equity and Inclusion Committee to ensure Love146's DEI work grows and deepens.
- Work with the CEO to ensure U.S. programs and operations connect seamlessly with Love146's global processes.

#### Direct Report Management

- Model excellence in managing, rewarding, empowering, developing and disciplining direct reports in accordance with policies and budgets.
- Delegate tasks effectively and appropriately, providing direction as required to optimize efficiency and conformance with procedures and practices.
- Monitor and evaluate direct report's performance against agreed key performance indicators.
- Meet regularly at appropriate intervals with each direct report to receive updates and input on issues related to the organization's programs and operations.
- Assist the U.S. Directors as needed in recruiting and retaining talented individuals.
- Continually assess the Love146 values, exemplifying the defined culture.

#### Board Interaction

- Liaise with the U.S. Board, providing an interface between board and staff.

- Prepare papers for the U.S. Board and produce updates as required so the U.S. Board have the information to take effective decisions.
- Support the U.S. Board chair in further developing the U.S. Board.

### **Qualifications and Experience**

- Undergraduate degree required; MBA or similar advanced degree highly desired.
- 7-10 years' experience in the nonprofit field preferred.
- Experience managing cross-cultural teams and/or staff.
- Demonstrated commitment to social justice and the mission.
- Demonstrated leadership and vision in managing staff groups and major projects or initiatives.
- A demonstrated commitment to high professional ethical standards and a diverse workplace.
- Knowledge of tax and other compliance implications of non-profit status.
- Proven experience of successful relationships with Federal and State agencies in the area of services for children and youth.
- Proven experience in management, thinking and planning strategically, setting clear direction, making key decisions and delivering excellent results.
- Successful experience of managing and developing teams of staff.
- Experience of working effectively at a senior level with national charities, agencies and government departments, representing one's organization effectively, building and maintaining excellent relationships, promoting ideas and influencing decision makers.
- Experience in financial planning and management, including setting and managing budgets, maximizing income and saving costs, while identifying and pursuing opportunities to develop income.
- Experience in program planning, management and evaluation.
- Experience in communicating successfully with a wide range of people using different media in different situations and environments.
- Experience working interagency, partnering with multiple entities on a long-term project or issue is preferred.

### **Knowledge and Skills**

- An understanding of human trafficking, child exploitation and protection issues, and US legislation related to the issue, and local authority requirements for trafficked/exploited children.
- A good understanding of HR issues
- Demonstrated ability to manage remote employees
- A strategic thinker with high degrees of future planning skills
- Excellent interpersonal, written and verbal communication skills
- Excellent time, project management and delegation skills
- Good IT skills, including the use of Outlook, Word, Excel, PowerPoint and other software packages such as Google Docs and a general understanding of web-based applications (i.e. Salesforce, Skype, Slack)
- Excellent critical thinking skills
- Complex problem-solving skills
- Conflict management skills
- Personnel management skills
- Financial and material (resource) management skills
- Generational savvy
- Ability to travel up to 6 weeks per year