



Executive Director

## Description

### About Greenpeace

Greenpeace exists because this fragile earth deserves a voice. It needs solutions. It needs change. It needs action. Greenpeace was founded in Vancouver in 1971, when a small boat of volunteers and journalists sailed into Amchitka, an area north of Alaska where the US Government was conducting underground nuclear tests. This tradition of 'bearing witness' in a non-violent manner continues as an important part of all campaign work. Greenpeace today operates in more than 40 countries with headquarters in Amsterdam.

### About Greenpeace Southeast Asia

Greenpeace Southeast Asia (GPSEA) employs nearly 200 permanent staff dedicated to meeting the professional standards expected of the world's leading campaigning organisation for the environment. From offices in Bangkok, Jakarta and Manila the organisation leads globally important campaigns within a national and regional context. GPSEA is financially supported by tens of thousands of people across the region. To remain independent GPSEA has a policy of not accepting funding from companies and governments and therefore only accept donations from individuals and private foundations.

GPSEA offers you a variety of challenging opportunities to grow professionally. Collaborating with talented and passionate professionals, you will address the planet's most pressing ecological issues and mobilize citizens, corporations, and governments to change.

### Profile Duties and Responsibilities

#### *Leadership:*

- Provides leadership in developing and managing the organization's overall strategic direction, representation, policy, resources, operations and communication.
- Demonstrates leadership in promoting and maintaining the profile of Greenpeace Southeast Asia by representing the organisation with public, media, government and other organizations.
- Contributes to achieving the strategic objectives of the global organization, the global program that leads the whole organisation and its global operating model, including representing Greenpeace Southeast Asia at the international executive directors' meetings and participating in international Greenpeace task forces, committees, initiatives as appropriate.
- Oversees the planning, implementation, management and evaluation of all aspects of Greenpeace Southeast Asia programs, including campaigns, communications, organizational development and fundraising, marketing, financial and administration.
- Alignment of organizational vision and objectives to departmental goals ensuring staff, volunteers and key stakeholders have a strong sense of the shared vision and goals, providing the required capability in skills and knowledge to achieve the organizational goals.
- Inspire the organization to act in a efficient and collaborative manner.
- Develop and foster an organisational culture that attracts, retains and motivates staff and volunteers, and in which individuals constantly seek to learn and to improve their own performance and the performance of the organisation as a whole.
- Monitor and review the external environment for changes and developments that may affect the organisation and in consultation with the Board take action to amend or implement new plans as necessary.

#### *Communication:*

Advances the work of Greenpeace Southeast Asia in terms of outreach and liaison with the public, media and other organizations/agencies as required. Works with like-minded organizations in building a domestic and international progressive movement based in peace, sustainability and social justice.

- Foster good communications within the organisation, ensuring quality information flow between departments, in both directions within the management hierarchy and between the organisation and its volunteers.
- Represent the organisation and act as a spokesperson at public functions, meetings and to the media.
- Demonstrate commitment and conviction inspiring audiences to act.

*Governance:*

- Directs, oversees and ensures implementation of Boards' directives and the reporting of work of all departments to the Boards, including regular liaison with the Chairs of the Boards. Attends Board meetings and advises the Boards regarding political context, recent developments and the work of Greenpeace.
- Ensures that the organization meets all its legal and regulatory obligations. Oversees all legal matters and advises the Boards on these. Liaises with the corporate legal counsel related to various legal matters.
- Ensure that organisational risks are identified, understood and monitored and that there are systems in place to mitigate the risks, without compromising the organisation's capacity for effective action.
- Assume overall responsibility for the financial health of the organisation and ensure that appropriate financial and auditing systems are in place.
- Provide the Board with regular reports as to the status of the organisation and progress against agreed plans, strategic objectives and board policies.

*Profile Competency and Skills:*

- Visionary and strategic capability: provide leadership for the strategic management of Greenpeace Southeast Asia establishing the direction and objectives for Greenpeace Southeast Asia aligned to the strategic objectives of global Greenpeace.
- Strong Communication and presentation skills: excellent written and oral communication skills, to present complex issues with clarity to a wide variety of audiences; to provide advisory and reporting services to the Board Chairs and the Boards of Directors; to promote Greenpeace and to respond to issues with the media; to prepare staff communication documents;
- Strong Analytical and problem solving skills: to identify and anticipate broad and strategic environmental and media issues which impact the mandate of Greenpeace; to provide leadership to Greenpeace staff in the development of strategies and responses related to these issues. Demonstrate the ability to see a situation accurately with a broad set of perspectives.
- Innovative approach: ability to question and challenge the status quo and dare to do things differently by facilitating and encouraging the sharing of ideas, their own ideas and other ideas.
- Strong decision making skills: to exhibit high emotional intelligence to understand when to use a authoritative and calculated decision approach versus a facilitative coaching decision consensus based on the situation.

*Profile Values:*

- Commitment to the principles and philosophy of non-violent direct action (NVDA) as a fundamental instrument to create change.
- Commitment to change: demonstrate experience with progressive, political movements and to issues of environmental, organizational and social change at both the national and international levels with the ability to manage change within the organization.
- Commitment to the overall mandate goals and intent of Greenpeace Southeast Asia in alignment with the environmental mission, vision and goals.

*Profile Experience:*

- Proven Leadership experience within a large, complex organisation: to provide direction for the development of Greenpeace Southeast Asia strategic policy; to lead the planning for large campaign and fundraising initiatives; to provide advice to the Boards of Directors.
- Proven Management experience: (proven senior management experience preferred minimum of five years): to provide leadership to the Senior Management Team in managing Greenpeace Southeast Asia activities; to ensure the effective management and control of Greenpeace financial resources;
- Proven communication experience relating to public media, Boards of Directors and internal organizational staff and supporters.

**\*Greenpeace's Commitment to Diversity and Inclusion**

"Greenpeace challenges the systems of power and privilege that destroy the environment and place disproportionate, burdens on vulnerable communities. As Greenpeace, we know from nature that diversity is essential to life on the planet and success in our organization. We welcome, value and rely on a diversity of people, cultural experiences and perspectives. We learn from one another. Through our campaigning, we create solutions that promote environmental sustainability rooted in social justice.

Greenpeace offers a number of opportunities for employment. While passion for protecting the environment is a key requirement for getting a job with Greenpeace, we look for diverse people with solid work experience for all of our departments."

**Meta Fields**