



WWF Regional Representative

WWF

Details

wwf-representative-greater-mekong

Closing Date

2013-04-15

Location

Hanoi, Vietnam

About WWF

For 50 years, WWF has been protecting the future of nature. The world's leading conservation organization, WWF works in 100 countries and is supported by 1.2 million members in the United States and close to 5 million globally. WWF's unique way of working combines global reach with a foundation in science, involves action at every level from local to global, and ensures the delivery of innovative solutions that meet the needs of both people and nature.

About WWF in the Greater Mekong

The Mekong River flows for some 4,500 kilometres through China, Myanmar, Laos, Thailand, Cambodia and Vietnam before discharging into the South China Sea. Its catchment area – home to more than 60 million people – encompasses an extraordinary range of vegetation and geographical features. Recent political upheavals in the Indochina region have, ironically, protected the Mekong from the dramatic changes in landscape and flood patterns that have damaged the ecology of many of the world's rivers. This offers a unique opportunity to become a model for sustainable development by improving living standards without destroying the environment.

Mission Talent has been tasked by WWF with providing an exclusive search for the position of a Regional Representative, whose task is to ensure a high performing WWF International Programme Office with efficient operating systems, professional and skilled staff, and strong financial resources, delivering high conservation impact on issues and in places that are key for WWF's Network Initiatives and other global

conservation priorities.

Major Functions:

- Provides effective leadership and line management to the Director of WWF Country Offices in the region and senior staff of WWF-GM Regional Office guided by strong conservation vision for the region;
- Ensures that the Regional Office and Country Offices are effectively and efficiently managed in all Key areas – operations, finance, HR, conservation, communication and fundraising, achieving first-rate PO Dashboard KPIs and building strong and empowered Country Office institutions with highly motivated, committed and skilled staff that deliver conservation impact at scale;
- At the regional level WWF GM provides Thought Leadership at the highest organisational level with its key partners in and outside of WWF so as to ensure optimal engagement and relationship management for mutually beneficial partnerships;
- Ensures that the WWF GMPO's legal and reporting requirements are met and adhere to WWF's policies, procedures and standards;

Major Duties and Responsibilities:

- Provides overall leadership ensuring WWF GM Strategic Plan is continuously subject to adaptive management and effectively implemented to deliver impact at scale contributing successfully to priorities defined in WWF's Global Programme Framework;
- Multiplies through others by having effective partnership strategies place that scales up our impact;
- Ensure the provision of quality analysis, reports and evaluations to WWF International relating to WWF GM's Annual Action Plan and Budgets, policies, activities;
- Ensure a high performing WWF-GM measured by PO Dashboard KPIs;
- Represent WWF-GM within the WWF network as well as with governments, industry leaders, donors, key supporters and key stakeholders;
- Ensures the development of strong, effective and empowered Country Offices in the region and a clear division of work between them and the Sub-Regional Office in line with the different mandates and TORs defined;
- Ensure the effective and efficient operation of the office in compliance with WWF International's Network Standards for Programmes and Operations, Key Performance Indicators, policies and procedures;
- Lead, direct and develop staff through effective performance management to motivate the achievement of results consistent with agreed objectives so as to ensure a safe, healthy and ethical workplace;
- Ensure the organisation's activities comply with all relevant, legal requirements and ethical standards, the WWF Compact Agreement and WWF's Fraud and Corruption Policy;
- As a member of the WWF GM the PIA Shareholder, actively contributes to regular meetings ensures together with the WWF-GM Conservation Director timely and effective preparation of meetings and that relevant decisions and recommendations are implemented;
- Ensure effective communications and partnerships with other WWF offices in the Network as well as with governments, international organisations, other non-governmental organisations, industry and public to ensure strong profile of the Greater Mekong Programme and its activities;
- Lead regional and international attention to Greater Mekong's important conservation programmes

and partnerships, and influence policies and best practices for WWF's global conservation programmes;

- Provide leadership to the Senior Management Team and the overall WWF GM Programme in the WWF Network sphere;
- Performs other duties as requested by the Director Programme Office Management or his/her designate.

Working Relationships:

Internal:

Reports to the Director Programme Office Management WWF International; interacts with country directors, senior management and staff across the offices of WWF Greater Mekong Interacts with members of the WWF GM Shareholder group, other WWF offices and peers in the WWF network

External:

Interacts with Greater Mekong governmental and partner institutions, relevant local, regional and global non-governmental organizations, private sector, academic institutions, the media and donors.

Required Qualifications

- An advanced degree in Business Management, International Relations/Development and other related fields. Additional training or a degree in the field of Environmental Science or Natural Resource Management is a strong asset;
- Proficiency and applied experience in the field of international conservation, natural-resource management or international development;
- At least 10 years professional experience in a senior leadership role, with demonstrated success in successfully leading institutions and managing multi-disciplinary teams and multiple donor budgets of three million plus.

Required Skills and Competencies

- Proven leadership skills, excellent capacity to manage human and financial resources, strong skills in project planning, financing, implementation and evaluation;
- Demonstrated fund-raising skills and experience with donor/government aid agencies;
- Excellent inter-personal skills, ability to operate at all levels and liaise effectively with local communities, government agencies, governmental policy and decision makers, as well the business community;
- Proven knowledge and experience of the not-for-profit sector, preferably of environmental non-government organisations;
- Demonstrated experience in developing, implementing and evaluating strategic plans;
- High level negotiation and influencing skills and the capacity to develop and maintain strong relationships at all levels in the business, not-for-profit, scientific and political communities;
- Media relation skills and networks at the highest levels of Governments and Business;
- Superior oral and written communication skills in English;
- Adheres to WWF's values, which are: Knowledgeable, Optimistic, Determined and Engaging.

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